

Borrower's Name:[Click here to enter text.](#)

Co-Borrower's Name:[Click here to enter text.](#)

Closing Date:[Click here to enter a date.](#)

Date of 1st Lender Document Submission:[Click here to enter a date.](#)

NeighborhoodLIFT® Loans – First Mortgage Lender Required Documents and Stacking Order

The following documents must be included in the first mortgage submission package which must be sent at least 14 calendar days prior to the closing date listed on the Purchase & Sale Agreement or Addendum (if applicable) to nhslift@nhsgreaterberks.org. Additionally, all clear to close notifications must be sent to nhsctc@nhsgreaterberks.org at least 3 business days prior to the closing date.

- ☐ A copy of this stacking order indicating the documents included in submission package
- ☐ Borrower Authorization to Release Information
- ☐ 1st Lender Commitment Letter
- ☐ 1008 Underwriting Transmittal Summary/equivalent FHA Transmittal Summary, VA Loan Analysis etc.
- ☐ For FHA 203(k) – Maximum Mortgage Worksheet (Form 2700) if applicable
- ☐ 1st Lender final 1003 Uniform Residential Loan Application
- ☐ Settlement Agent Contact Information:
 - ☐ Settlement Agent Company Name: [Click here to enter text.](#)
 - ☐ Settlement Agent Point of Contact: [Click here to enter text.](#)
 - ☐ Settlement Agent-Telephone Number: [Click here to enter text.](#)
 - ☐ Settlement Agent Email Address: [Click here to enter text.](#)
- ☐ First Mortgage Lender Contact Information:
 - ☐ Lender Company Name: [Click here to enter text.](#)
 - ☐ Lender Point of Contact: [Click here to enter text.](#)
 - ☐ Lender Telephone Number: [Click here to enter text.](#)
 - ☐ Lender Email Address: [Click here to enter text.](#)

Name/Title

Signature